

READY COFFEE

Employment Application

Thank you for your interest in joining the team!
If you're passionate about serving others and love coffee, you'll fit right in.

First, complete the attached application. Next, email it along with your resume to hello@readycoffeeco.com. Please include the store name in the subject line of the email.

FAQs

What position(s) are you hiring for?

Barista, full- and part-time

How old do you have to be?

Due to our shift times and NY state labor laws, 18 years or older

Do you offer seasonal employment?

No, we are looking for candidates who desire a long-term, year-round commitment.

What are your shift times?

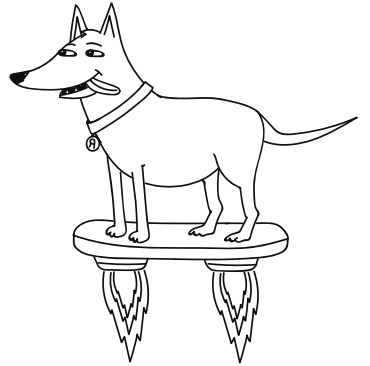
Our shifts are generally 6 hours long and separated into morning, mid, and night.



We are proud to be an equal opportunity employer. For more information, visit www.readycoffeeco.com/join-us

Name (First, Last):

Address:



Phone Number:

Email Address:

Are you 18 years of age or older?

☐ Yes ☐ No

If hired, are you able to submit proof to work in the United States?

☐ Yes ☐ No

Do you have reliable transportation to get to and from work?

☐ Yes ☐ No

Which location are you applying to work at?

Hudson Valley

☐ LaGrange

☐ Newburgh

☐ Wappingers

☐ Hyde Park

Long Island

☐ Baldwin Atlantic

☐ Glen Cove

☐ Lynbrook

☐ North Baldwin

☐ Freeport

☐ Hewlett

Desired Position:

If hired, when could you begin to work?

Desired Hours Per Week:

Desired Length of Employment:

Are you able to work at least 3 shifts per week?

☐ Yes ☐ No

AVAILABILITY

On the following page, mark any days or times you **CANNOT** work. Unless otherwise marked, it will be assumed you are able to work anytime during our normal operating hours. We will do our best to accommodate scheduling requests, however, requesting time off does not mean it is guaranteed.

SEPTEMBER 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				
September Holidays Labor Day - 1						

NOTES

[illegible]

OCTOBER 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

October Holidays

Columbus Day (Observed) - 13

Halloween - 31

[illegible]

NOVEMBER 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	November Holidays Daylight Savings Time Ends - 2 Veterans Day - 11 Thanksgiving - 27					

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WORK EXPERIENCE

Company	Position/Duties	Supervisor	Dates	Reason for Leaving

EDUCATION

High School Name

City, State

of Years

Diploma?

College or Trade School

City, State

of Years

Degree?

Other

City, State

of Years

Degree/Diploma?

REFERENCES

List three work, school, or professional references who we may contact. Do not list family or friends.

Name

Phone Number

Relationship to You

Years Known

May we contact?

☐ Yes

☐ No

Name

Phone Number

Relationship to You

Years Known

May we contact?

☐ Yes

☐ No

Name

Phone Number

Relationship to You

Years Known

May we contact?

☐ Yes

☐ No

Please read carefully, initial each paragraph, and sign below. Only completed and signed applications will be considered.

I certify that the information provided on this document is true and correct to the best of my knowledge. I understand that any omission or misstatement of fact on this document used to secure employment will be grounds for immediate discharge if I am employed, regardless of the amount of time before discovery.

I authorize Ready Coffee (and all affiliated entities) to investigate my work experience, references, education, and other matters related to the suitability of my employment unless specified above.

I understand New York is an "at will" state, meaning if hired, my employment may be terminated at any time, with or without prior notice by myself or Ready Coffee.

In compliance with Federal Law, all persons hired will be required to verify identity and eligibility to work in the United States and complete the required employment eligibility paperwork upon hire.

Applicant's Signature

Date

Ready Coffee is an equal opportunity employer and does not discriminate based on sex, race, color, religion, sexual orientation, age, or any other factors made unlawful under applicable Federal and State laws.

