

# READY COFFEE

## Employment Application

Thank you for your interest in joining the team!  
If you're passionate about serving others and love coffee you'll fit right in.

First, complete the attached application. Next, bring it, along with your resume, in person to the store you are applying to.

### FAQs

#### What position(s) are you hiring for?

Barista, full- and part-time

#### How old do you have to be?

Due to our shift times and NY state labor laws, 18 years or older

#### Do you offer seasonal employment?

No, we are looking for candidates who desire a long-term, year-round commitment.

#### What are your shift times?

Our shifts are generally 6 hours long and separated into morning, mid, and night.



We are proud to be an equal opportunity employer. For more information, visit  
[www.readycoffeco.com/join-us](http://www.readycoffeco.com/join-us)

Name (First, Last):

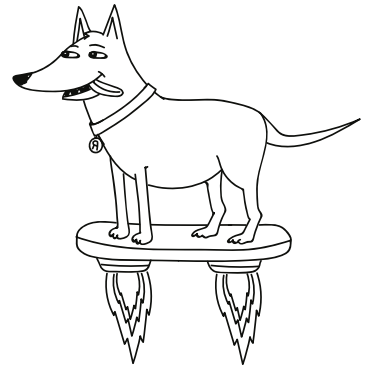
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Address:

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Phone Number:

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Email Address:

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Are you under the age of 18?

Yes  No

If hired, are you able to submit proof to work in the United States?

Yes  No

Do you have reliable transportation to get to and from work?

Yes  No

Which location are you applying to work at?

LaGrange  Newburgh

Wappingers

Desired Position:

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If hired, when could you begin to work?

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Are you able to work at least 3 shifts per week?

Yes  No

Desired Hours Per Week:

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Desired Length of Employment:

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## AVAILABILITY

On the following page, mark any days or times you **CANNOT** work. Unless otherwise marked, it will be assumed you are able to work anytime during our normal operating hours. We will do our best to accommodate scheduling requests, however, requesting time off does not mean it is guaranteed.

# SEPTEMBER 2023

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

# NOTES

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# OCTOBER 2023

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

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# NOVEMBER 2023

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

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## WORK EXPERIENCE

Company	Position/Duties	Supervisor	Dates	Reason for Leaving

Do you have professional experience managing others? If so, please explain:

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## EDUCATION

High School Name \_\_\_\_\_ City, State \_\_\_\_\_ # of Years \_\_\_\_\_ Diploma? \_\_\_\_\_

College or Trade School \_\_\_\_\_ City, State \_\_\_\_\_ # of Years \_\_\_\_\_ Degree? \_\_\_\_\_

Other \_\_\_\_\_ City, State \_\_\_\_\_ # of Years \_\_\_\_\_ Degree/Diploma? \_\_\_\_\_

## REFERENCES

List three work, school, or professional references who we may contact. Do not list family or friends.

Name \_\_\_\_\_ Phone Number \_\_\_\_\_ Relationship to You \_\_\_\_\_ Years Known \_\_\_\_\_

Name \_\_\_\_\_ Phone Number \_\_\_\_\_ Relationship to You \_\_\_\_\_ Years Known \_\_\_\_\_

Name \_\_\_\_\_ Phone Number \_\_\_\_\_ Relationship to You \_\_\_\_\_ Years Known \_\_\_\_\_

Please read carefully, initial each paragraph, and sign below. Only completed and signed applications will be considered.

\_\_\_\_\_ I certify that the information provided on this document is true and correct to the best of my knowledge. I understand that any omission or misstatement of fact on this document used to secure employment will be grounds for immediate discharge if I am employed, regardless of the amount of time before discovery.

\_\_\_\_\_ I authorize Ready Coffee (and all affiliated entities) to investigate my work experience, references, education, and other matters related to the suitability of my employment unless specified above.

\_\_\_\_\_ I understand New York is an "at will" state, meaning if hired, my employment may be terminated at any time, with or without prior notice by myself or Ready Coffee.

\_\_\_\_\_ In compliance with Federal Law, all persons hired will be required to verify identity and eligibility to work in the United States and complete the required employment eligibility paperwork upon hire.

Applicant's Signature

Date

\_\_\_\_\_

Ready Coffee is an equal opportunity employer and does not discriminate based on sex, race, color, religion, sexual orientation, age, or any other factors made unlawful under applicable Federal and State laws.

